



Children & Families Commission
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**Commission Meeting Minutes
Tuesday, December 8, 2015
West Modesto Community Center
Finley Room
401 E. Paradise, Modesto, CA**

Members Present: Vicki Bauman, Vito Chiesa, Denise Hunt, Mary Ann Lee, Nelly Paredes-Walsborn, Madelyn Schlaepfer, and George Skol.

Members Absent: David Cooper (Chair) and Dr. John Walker

Staff Present: John Sims, Executive Director; Stephanie Loomis, Administration; Tina Jamison, Accountant; and Jack Doering, Commission Counsel.

I. Commissioner Lee called the meeting to order at 4:05 p.m. Commission members were introduced and attendees were welcomed.

VI. B. 5. Section 9.70.090 of the County Code, which established the Commission, prescribes that the members of the Commission shall annually elect a Chairperson who shall serve for a term of one year. The Commission By-Laws indicate that the terms of the Chair and Vice Chair are from September 1st to August 31st.

According to the Commission's By-Laws, the Executive Committee serves as the Nominating Committee to develop a slate of candidates for the office of Vice-Chair. Commissioner Lee reported that Commissioner Skol was the recommended candidate for the Office of Vice Chair.

The recommendation to elect George Skol as Vice Chair was approved.

Moved Chiesa, Seconded Bauman. Abstained Skol. Unanimously approved.

II. Commissioner Lee turned the meeting over to Vice Chair Skol. Commission members and attendees recited the Pledge of Allegiance.

III. Announcement of Commissioner Recusals – None

IV. Public Comment Period – None.

V. Consent Calendar

The Consent Calendar was approved.

Moved Schlaepfer, Seconded Lee. Unanimously approved.

VI. Agenda Items

A. The Commission approved the Commission Meeting Minutes of May 26, 2015.

Approved on the consent calendar. Moved Schlaepfer, Seconded Lee. Unanimously approved.

B. Executive Director's Office

1. The Commission approved the 2016 Meeting calendar.

Approved on the consent calendar. Moved Schlaepfer, Seconded Lee. Unanimously approved.

2. To ensure the consistency and accuracy of the Commission's Policies and Procedures Manual, staff annually reviews the document and recommends that the Commission readopt the Manual.

The suggested changes to the Manual include:

- Minor changes, including formatting changes, that serve to enhance readability and consistency, but not change the meaning of the section.
- Changes to the Site Visits section that were originally approved by the Commission at its May 26, 2015 meeting.

The Commission heard a presentation on the revisions and opened a Public Hearing at 4:15 p.m. to hear comments from the public. Hearing no comments from the public, the hearing was closed at 4:16 p.m.

The Commission adopted the revised Policies and Procedures Manual and instructed staff to place the manual on the Commission's website.

Moved Paredes-Walsborn, Seconded Hunt. Unanimously approved.

3. California Health and Safety Code Section 130150 requires local Children and Families Commission to conduct a public hearing on the Annual Audit and to submit the audit to the State by November 1st of each year.

The Commission contracted with Brown and Armstrong to perform the annual audit.

The Commission heard a presentation from Tina Jamison on the audit. The audit had no findings or recommendations for the 2014-2015 fiscal year. It was noted the Audit had been submitted to the State by the November 1, 2015 deadline. The Commission thanked Tina Jamison, staff and partners for delivering another clean audit.

The Public Hearing on the audit was opened at 4:23 p.m. by Vice Chair Skol and, hearing no comments, the Public Hearing was closed at 4:24 p.m.

The Commission accepted the 2014-2015 audit report.

Moved Schlaepfer, Seconded Lee. Unanimously approved.

4. Provisions of Proposition 10 were codified into California State Law as Sections 130100-130155 of the California Health and Safety Code. Section 130150 requires local Children and Families Commissions to conduct a public hearing on the Annual Report and to submit the report to the California First 5 Commission by November 1st of each year. The report shows the progress towards and achievement of the goals and objectives of the Proposition.

The Commission heard a presentation from Stephanie Loomis on the 2014-2015 Local Annual Report. John Sims shared the Report had been submitted prior to the November 1, 2015 deadline.

Vice Chair Skol opened the Public Hearing for the 2014-2015 Local Annual Report at 4:35 p.m. Members from the audience were asked to make comments. Hearing no comments, Vice Chair Skol closed the hearing at 4:36 p.m.

The Commission accepted the 2014-2015 Local Annual Report.

Moved Bauman, Seconded Hunt. Unanimously approved.

C. Committee Reports – ***Approved on the Consent Calendar. Moved Schlaepfer, Seconded Lee. Unanimously approved.***

1. The Commission accepted the minutes for the Administrative Committee meeting held on November 16, 2015 – including the Monthly Contract Financial Report as of October 31, 2015 and the Quarterly Financial Report July 2015 to September 2015.
2. The Commission accepted the minutes for the Operations Committee meeting held on December 2, 2015.

VII. Correspondence – None

VIII. Commissioner Reports – None

IX. Staff Reports

1. Stephanie Loomis shared a recap on the August Provider Conference with the Commission. The Commission provided funding for food and staff assisted with logistics at the event. Approximately 216 individuals attended the conference. The topic was the importance of literacy in child development. The keynote speaker was Alesha Henderson.
2. John Sims shared there is a Tobacco Tax bill in the California Legislature that would increase the cost of cigarettes by \$2 a pack as well include e-cigarettes in tobacco products to be taxed. The bill,

as currently proposed, does not share the new revenue with Proposition 10 agencies or provide back-fill. John indicated it appears unlikely the bill will pass. He mentioned there is an initiative for the 2016 ballot that would share the tobacco tax increase with Proposition 10 agencies as well as providing back-fill. John will keep the Commission update on the status of the bill and initiative.

3. John Sims shared that Yosemite Community College District (YCCD) will serve as the Stanislaus Lead for the First 5 California's IMPACT grant, which provides funding for teacher education. YCCD will coordinate the program and will provide the required match funding for the grant. The Commission will be a partner agency.
 4. John Sims announced Erica Inacio had transferred to Behavioral Health and Recovery Services in early September. John indicated the position of program monitor would be unfilled and the duties divided among remaining staff.
 5. John Sims shared there is a Regional Commissioner Summit planned for Friday, March 18th, 2016 from 10 AM to 3 PM in Sacramento. He'll share more information as it becomes available.
- X. At 4:50 p.m., the Commission moved into closed session – Public Employee Evaluation – Executive Director, Government Code 54957(b).
- XI. The Commission reconvened at 5:15 p.m. and Vice Chair Skol announced no action was taken in the Closed Session. The meeting adjourned at 5:16 p.m.