



**Children & Families Commission**  
930 15<sup>th</sup> Street, Modesto, CA 95354  
Phone: 209.558.6218 Fax: 209.558.6225

**Commission Meeting Minutes**  
**Tuesday, December 9, 2014**  
**Stanislaus County Office of Education**  
**Board Room**  
**1100 "H" Street, Modesto, CA**

**Members Present:** Vicki Bauman, Vito Chiesa, David Cooper (Vice Chair), Denise Hunt, Mary Ann Lee (Chair), Nelly Paredes-Walsborn, Madelyn Schlaepfer, George Skol, and Dr. John Walker.

**Members Absent:** None

**Staff Present:** John Sims, Executive Director; Stephanie Loomis, Administration; Erica Inacio, Program Monitor; Tina Jamison, Accountant; and Jack Doering, Commission Counsel.

- I. Chair Lee called the meeting to order at 4:02 p.m. Commission members and attendees recited the Pledge of Allegiance.
- II. Commission members were introduced and attendees were welcomed.
- III. Announcement of Commissioner Recusals – None
- IV. Public Comment Period
  - Steve Ashman, Executive Director for Stanislaus County Court Appointed Special Advocates (CASA), thanked the Commission for its support and noted the number of children CASA has been able to serve with said support.
- V. Consent Calendar  
The Consent Calendar was approved.  
**Moved Skol, Seconded Bauman. Unanimously approved.**
- VI. Tina Jamison was recognized for her 10 years of service with the Children and Families Commission and was presented with a certificate and pin to mark the occasion.
- VII. Agenda Items
  - The Commission approved the Commission Meeting Minutes of October 28, 2014.  
**Approved on the consent calendar. Moved Skol, Seconded Bauman. Unanimously approved.**
  - Executive Director's Office
    1. To ensure the consistency and accuracy of the Commission's Policies and Procedures Manual, staff annually reviews the document and recommends that the Commission readopt the Manual.

The suggested changes to the Manual include:

- Minor changes, including formatting changes, that serve to enhance readability and consistency, but not change the meaning of the section.
- Changes to the Safety Incentive Program section that were originally approved by the Commission at its March 25, 2014 meeting.

The Commission heard a presentation on the revisions and opened a Public Hearing at 4:13 p.m. to hear comments from the public. Hearing no comments from the public, the hearing was closed at 4:14 p.m.

The Commission adopted the revised Policies and Procedures Manual and instructed staff to place the manual on the Commission's website.

**Moved Hunt, Seconded Schlaepfer. Unanimously approved.**

2. The Commission approved the 2014 Meeting calendar,  
***Approved on the consent calendar. Moved Skol, Seconded Bauman. Unanimously approved.***
3. Section 130140 of the California Health and Safety Code requires that “the county commission conduct at least one public hearing on its proposed county strategic plan before the plan is adopted”.

The following timeline was used to develop the 2015-2017 strategic plan:

March 25, 2014	Strategic Plan timeline established by Commission
April 29, 2014	Annual review of 2012-2014 Strategic Plan and 2012-2014 Priorities Plan
June 24, 2014	Contractor Presentations at June Commission meeting
August 22, 2014	Commissioner survey conducted regarding priorities for services, providers, and service locations
September 6, 2014	Commission Strategic Planning Workshop (half-day)
October 28, 2014	Draft service priorities list discussed by the Commission

The Commission heard a presentation on the presented Strategic Plan. The updates and changes to the Plan were discussed, including the inclusion of the Strengthening Families’ Five Protective Factors and noting which Factors best align with each listed prioritized service. A Public Hearing was opened at 4:32 p.m. to hear comments from the public. Hearing no comments from the public, the hearing was closed at 4:33 p.m.

The Commission adopted the 2015-2017 Strategic Plan and instructed staff to place the Plan on the Commission’s website.

***Moved Schlaepfer, Seconded Paredes-Walsborn. Unanimously approved.***

4. The Commission approved the agreement designating the Stanislaus County Child Abuse Prevention Council as the Commission’s Advisory Committee and authorized the Commission Chair to sign the agreement.  
***Approved on the consent calendar. Moved Skol, Seconded Bauman. Unanimously approved.***

- Committee Reports – ***Approved on the Consent Calendar. Moved Skol, Seconded Bauman. Unanimously approved.***
  1. The Commission accepted the minutes for the Administrative Committee meeting held on November 17, 2014.
  2. The Commission accepted the minutes for the Operations Committee meeting held on November 25, 2014 – including the Monthly Contract Financial Report as of October 31, 2014.

- VIII. Correspondence – None
- IX. Commissioner Reports – None
- X. Staff Reports – None
- XI. The meeting adjourned at 4:36 p.m.