



It's All About The Kids

Stanislaus County Children and Families Commission

ACTION AGENDA SUMMARY

<u>COMMITTEE ROUTING</u>	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

AGENDA DATE: April 29, 2014

COMMISSION AGENDA #: VI.B.1 (PUBLIC HEARING)

SUBJECT:

Public Hearing on the 2014-2015 Budget and Long Range Financial Plan

- Approval of the 2014-2015 Budget
- Adoption of a Long Range Financial Plan
- Authorization for the Executive Director to Negotiate and Execute Agreements with Service Providers

BACKGROUND:

State law requires the Commission to annually hold a public hearing before adopting a budget for fiscal year operations (July 1st to June 30th) and before adopting a long-range financial plan. The budget is an estimated spending plan for the funds received by the Stanislaus County Children and Families Commission. Adoption of a budget is the first step in authorizing expenditures to contractors. However, before funds can be disbursed, a contract must be executed between the Commission and the program operator.

By law, the Stanislaus County Board of Supervisors does not have statutory authority to alter, amend, or approve the Commission's budget. The Commission's budget appears in the Stanislaus County budget as an informational item so the Auditor has a legal basis to make Commission expenditures. Any budget approved by the Commission at this meeting or at subsequent meetings will be incorporated into the County's 2014-2015 budget.

Some of the significant features of the 2014-2015 budget and the long range financial plan include:

- Budgeted tobacco tax revenues are estimated to decrease 1% (\$47,511) between 2013-2014 and 2014-2015
- Staffing, at 4.15 full time equivalents, is included in the budget with:
 - Salary and related benefits increased 3% in 2014-2015
 - Retirement and health insurance costs increased 3.5% in 2014-2015
 - Salary and benefit costs increased 2% starting in 2015-2016 for the long term financial plan
- 2014-2015 contracts and programs are budgeted at current amounts except for:
 - Family Justice Center – reduced \$11,430 due to the acquisition of other funding for legal services
 - Shaken Baby Program – reduced to \$0 due to the acquisition of another funding source
- Activities funded by the 2014-2015 budget include:
 - Annual provider conferences (2)
 - Report to the Community
 - Evaluation Report
 - Monitoring
 - Contract development and administration
 - General administration

- For 2014-2015, a \$500,000 contingency has been established. No funds will be spent from Contingency without the approval of the Commission.
- The State’s revenue projections for Stanislaus County have been used in the long range financial plan.
- The long range financial plan assumes contractors will spend 95% of approved allocations.
- The long range financial plan assumes a minimum reserve of six month’s worth of operating costs.

The Administrative and Finance Committee and the Operations Committee met on April 7th and April 10th, respectively, to review and discuss this item. The Executive Committee met on April 14th to review and discuss this item.

STAFF RECOMMENDATIONS:

1. Hear a presentation by staff.
2. Open the Public Hearing and receive comments.
3. Close the Public Hearing.
4. Approve the recommended budget of \$7,490,083 for fiscal year 2014-2015. (During the April 29th Commission meeting, there will be multiple motions to authorize the negotiation and execution of contracts in order to avoid potential conflicts of interest for commission members).
5. Adopt the financial projections for fiscal years 2014-2015 through 2018-2019 as the Commission’s long range financial plan.
6. Authorize staff to submit the proposed budget for inclusion in the County budget.
7. Authorize staff to work with contractors to develop budgets up to the amounts specified on the attached budget summary.
8. Authorize the Executive Director to negotiate and execute an agreement with Brown and Armstrong in the amount of \$11,200, which has been budgeted in 2014-2015, for the 2013-2014 annual audit/administrative compliance review.
9. Direct staff to work with the Administrative and Finance committee to implement the budget.

FISCAL IMPACT:

Approval of the recommended budget will establish a plan to spend \$7,490,083 to support Stanislaus County children 0-5 in fiscal year 2014-2015. Agreements and/or addendums between the Commission and program operators will be negotiated and executed before funds are disbursed to program operators.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Stephanie Loomis - Administration

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

2014/2015 CONTRACT/PROGRAM SCHEDULE

Note: Light blue shading indicates request to authorize contract execution up to specified amount.

		FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)						
Community Resource and Referral						
1	211 Project (<i>United Way</i>)	\$ 80,000				
Family Resource Centers:						
2	Ceres Partnership for Healthy Children (<i>CHS</i>)					
3	Hughson Family Resource Center (<i>SV</i>)					
4	N. Modesto/Salida Family Resource Center (<i>SV</i>)					
5	Oakdale/Riverbank Family Resource Center (<i>CHS</i>)	\$ 1,559,357				
6	Parent Resource Center					
7	Turlock Family Resource Center (<i>Aspiranet</i>)					
8	Westside Family Resource Center (<i>CHS</i>)					
9	The Bridge (<i>SV</i>)	\$ 185,000				
10	Healthy Start Sites (<i>SCOE</i>)	\$ 416,020				
Targeted Intensive Parent Support Services						
11	Children's Crisis Center	\$ 460,000				
12	Court Appointed Special Advocates	\$ 30,000				
13	Family Justice Center	\$ 100,000				
14	La Familia Counseling Program (<i>El Concilio</i>)	\$ 98,000				
15	Zero to Five Early Intervention Partnership (<i>BHRS</i>)	\$ 1,523,009				
Service Coordination						
Total Area 1:		\$ 4,451,386				
RESULT AREA 2: Improved Child Development (Child Development Services)						
Kinder Transition Services						
16	Keyes (1)	\$ 10,000				
17	Grayson (1)	\$ 10,000				
18	Riverbank (2)	\$ 20,000				
Quality ECE Investments						
19	First 5 Calif. Child Signature Program (<i>SCOE</i>)	\$ 105,000				
20	Early Care and Education Conference	\$ 12,000				
Total Area 2:		\$ 157,000				
RESULT AREA 3: Improved Health (Health Education and Services)						
Health Access						
21	Healthy Cubs (<i>Health Services Agency</i>)	\$ 325,000				
Maternal & Child Health Care						
22	Perinatal Home Visitations (<i>Health Services Agency</i>)	\$ 1,339,160				
Oral Health						
23	Dental Education (<i>Health Services Agency</i>)	\$ 30,000				
Safety Education and Injury Prevention						
Total Area 3:		\$ 1,694,160				
RESULT AREA 4: Improved Systems of Care						
Service Outreach, Planning, Support, and Management						
24	Healthy Start Support (<i>SCOE</i>)	\$ 82,378				
Total Area 4:		\$ 82,378				
Estimated Services Contracts		\$ 6,384,924	\$ 6,279,923	\$ 6,279,923	\$ 6,279,923	\$ 6,279,923

BHRS=Behavioral Health and Recovery Services

CHS=Center for Human Services

CAPC=Child Abuse Prevention Council

SV=Sierra Vista

SCOE=Stanislaus County Office of Education

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION
LONG RANGE FINANCIAL PLAN - FY 2014/2015 through FY 2018/2019

	FY 13/14 Budget	FY 13/14 Estimate	FY 14/15 Budget	FY 14/15 Projection	FY 15/16 Projection	FY 16/17 Projection	FY 17/18 Projection	FY 18/19 Projection
1 Beginning Fund Balance	\$ 11,829,372	\$ 12,600,660	\$ 11,711,750	\$ 11,711,750	\$ 10,474,292	\$ 9,055,338	\$ 7,419,646	\$ 5,635,899
REVENUE								
2 Interest	\$ 153,782	\$ 122,000	\$ 152,253	\$ 152,253	\$ 136,166	\$ 117,719	\$ 96,455	\$ 73,267
3 Tobacco Tax (Prop 10)	\$ 5,246,327	\$ 5,421,137	\$ 5,198,816	\$ 5,198,816	\$ 5,074,884	\$ 4,876,593	\$ 4,749,802	\$ 4,626,307
4 Child Signature Program	\$ 105,000	\$ 129,421	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -
5 SMIF/Misc.	\$ -	\$ 1,247	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 TOTAL REVENUE	\$ 5,505,109	\$ 5,673,805	\$ 5,456,069	\$ 5,456,069	\$ 5,211,050	\$ 4,994,312	\$ 4,846,257	\$ 4,699,573
EXPENDITURES								
Program								
7 Contracts/Programs	\$ 6,397,353	\$ 6,020,699	\$ 6,384,924	\$ 6,065,678	\$ 5,965,927	\$ 5,965,927	\$ 5,965,927	\$ 5,965,927
8 Contract Adjustments (TBD)	\$ 475,001	\$ -	\$ 500,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
9 Community Conferences (<i>moved to contract schedule</i>)	\$ 24,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10 Salaries & Benefits	\$ 143,920	\$ 137,517	\$ 151,546	\$ 151,546	\$ 154,577	\$ 154,577	\$ 154,577	\$ 154,577
11 Services & Supplies	\$ 13,362	\$ 13,358	\$ 17,536	\$ 16,659	\$ 16,993	\$ 16,993	\$ 16,993	\$ 16,993
12 County Cap Charges	\$ 11,435	\$ 11,902	\$ 11,911	\$ 11,911	\$ 12,149	\$ 12,149	\$ 12,149	\$ 12,149
13 Total Expenditures - Program	\$ 7,065,071	\$ 6,203,477	\$ 7,065,917	\$ 6,295,794	\$ 6,199,646	\$ 6,199,646	\$ 6,199,646	\$ 6,199,646
Evaluation								
14 Salaries & Benefits	\$ 59,160	\$ 17,190	\$ 62,802	\$ 62,802	\$ 64,058	\$ 64,058	\$ 64,058	\$ 64,058
15 Services & Supplies	\$ 5,492	\$ 768	\$ 6,024	\$ 5,723	\$ 5,837	\$ 5,837	\$ 5,837	\$ 5,837
16 County Cap Charges	\$ 4,701	\$ 1,488	\$ 4,936	\$ 4,936	\$ 5,035	\$ 5,035	\$ 5,035	\$ 5,035
17 Total Expenditures - Evaluation	\$ 69,353	\$ 19,446	\$ 73,762	\$ 73,461	\$ 74,930	\$ 74,930	\$ 74,930	\$ 74,930
Administration								
18 Salaries & Benefits	\$ 286,469	\$ 275,035	\$ 288,804	\$ 264,617	\$ 294,580	\$ 294,580	\$ 294,580	\$ 294,580
19 Services & Supplies	\$ 37,596	\$ 40,953	\$ 38,902	\$ 36,957	\$ 37,696	\$ 37,696	\$ 37,696	\$ 37,696
20 County Cap Charges	\$ 22,762	\$ 23,805	\$ 22,698	\$ 22,698	\$ 23,152	\$ 23,152	\$ 23,152	\$ 23,152
21 Total Expenditures - Administration	\$ 346,826	\$ 339,793	\$ 350,404	\$ 324,272	\$ 355,429	\$ 355,429	\$ 355,429	\$ 355,429
22 Total Expenditures	\$ 7,481,250	\$ 6,562,715	\$ 7,490,083	\$ 6,693,527	\$ 6,630,004	\$ 6,630,004	\$ 6,630,004	\$ 6,630,004
23 NET INCREASE (DECREASE) TO FUND BALANCE	\$ (1,976,141)	\$ (888,910)	\$ (2,034,015)	\$ (1,237,458)	\$ (1,418,954)	\$ (1,635,692)	\$ (1,783,747)	\$ (1,930,430)
24 ENDING FUND BALANCE	\$ 9,853,231	\$ 11,711,750	\$ 9,677,735	\$ 10,474,292	\$ 9,055,338	\$ 7,419,646	\$ 5,635,899	\$ 3,705,469

Fund Balance Projection Fiscal Year 2014/2015-2018/2019

