



Children & Families Commission
1010 10th Street, Suite 5000, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Commission Meeting Minutes
Tuesday, May 28, 2013
Petersen Event Center
720 12th Street, Modesto, CA

Members Present: Vicki Bauman (Chair), Vito Chiesa, Denise Hunt, Mary Ann Lee, Nelly Paredes-Walsborn, Madelyn Schlaepfer, George Skol, and Dr. John Walker.

Members Absent: David Cooper

Staff Present: John Sims, Executive Director; Stephanie Loomis, Administration; Erica Inacio, Program Monitor; Tina Jamison, Accountant; and Jack Doering, Commission Counsel.

- I. Chair Bauman called the meeting to order at 4:01 p.m. Commission members and attendees recited the Pledge of Allegiance.
- II. Commission members were introduced and attendees were welcomed.
- III. Announcement of Commissioner Recusals – John Sims informed the audience that during the budget approval process, there would be several recusals during discussions and votes on specific programs and recusals would be noted at that time.
- IV. Public Comment Period – None.
- V. Consent Calendar
The Consent Calendar was approved.
Moved Chiesa, Seconded Skol. Unanimously approved.
- VI. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of March 26, 2013.
Approved on the consent calendar. Moved Chiesa, Seconded Skol. Unanimously approved.
 - B. Executive Director's Office
 1. The Commission heard a staff presentation on a proposed budget for 2013-2014 and a long range financial plan for fiscal year 2013-2014 through 2017-2018. State law requires the Commission to hold a public hearing before adopting a budget for fiscal year operations and before adopting a long-range financial plan. Adoption of the budget by the Commission is the first step towards authorizing expenditures by program contractors.

Some of the significant features of the budget and long range financial plan include:

- Budgeted revenues are estimated to increase 2.9% (\$153,492) between 2012-2013 and 2013-2014 due to:
 - Higher tobacco taxes – a slight increase of \$19,575 (0.4%)
 - \$105,000 for the Child Signature Program (which was not budgeted in 2012-2013)
 - Higher interest earnings – an increase of \$28,917
- 2013-2014 contracts and programs are budgeted at current amounts except for:
 - Family Justice Center – increased to include \$11,430 to support 3 months of Legal Services (July-September)

- The 2-1-1 contract is decreased from \$100,000 to \$80,000 due to outsourcing calls
- CASA - \$30,000 contract for court advocacy services has been added
- Other Changes:
 - The Brown & Armstrong contract for audit financial/administrative services has increase \$400 to \$11,200
 - \$10,000 has been added for a sponsorship of the October 2013 Domestic Violence Conference (speaker fees)
- For 2013-2014, a \$494,000 contingency has been established. No funds will be spent from contingency without the approval of the Commission.
- Staff salaries continue to be decreased 6% in 2013-2014 due to imposition of furlough days by Stanislaus County and union agreements. In the long range financial projections, 6% of salary costs are reinstated in 2014-2015 on the assumption the furlough program ends
- The State’s revenue projections for Stanislaus County have been used in the long range financial plan
- The long range financial plan assumes contractors will spend 95% of their allocations
- The long rang financial plan assumes a minimum reserve of six month’s worth of operating costs

The 2013-2014 budget does not include funds to provide a cash “match” to the Stanislaus County Office of Education’s CARES Plus stipend program for early childhood educators. While the program is worthy, the Commission’s Strategic Plan and Priorities Plan do not rank early childhood educator stipends as a high priority and therefore funding for the unsolicited proposal is not recommended.

Part of the 2013-2014 budget includes funds for FRC/DR Contract Awards. The Children and Families Commission (CFC), in partnership with the Community Services Agency (CSA), issued Request for Proposal (RFP) #12-68-SS on January 30, 2013 for the provision of services to children by Family Resource Centers (FRC’s) in seven geographic areas of Stanislaus County for a 3 year period. The RFP was designed to identify contractors who will provide family support and strengthen services at the community or neighborhood level and promote child abuse/neglect prevention and early intervention programs through the Differential Response (DR) approach.

The Stanislaus County Community Services Agency is making available \$500,000 annually (a total of \$1,500,000) to fund FRC/DR services for a three-year period. The Children and Families Commission will contribute up to \$1,559,357 per year (a total of up to \$4,678,071) for a three-year period. The combined total funding for the three-year contract period is up to \$6,178,071 to provide services in seven geographic areas covering all of Stanislaus County.

Priority was given to proposals promoting, encouraging, and developing collaboration between community-based organizations in targeted areas. A review panel of three community members reviewed each proposal based on the information set forth in the Request for Proposals packet.

The following table summarizes successful proposers and the amount recommended for appropriations for proposer for each of the next three fiscal years. The contracts authorized will be three party contracts between the Commission, CSA, and the contractor.

| Agency | Area | Total Award | CFC Share |
|---------------------------|-------------|--------------------|------------------|
| AspiraNet | Turlock | \$ 269,945* | \$ 204,405 |
| Center for Human Services | Westside | \$ 229,181* | \$ 173,537 |
| Center for Human Services | Ceres | \$ 243,855* | \$ 184,648 |

| | | | |
|---------------------------|----------------------|--------------------|----------------------|
| Parent Resource Center | Central Modesto | \$ 524,706* | \$ 397,310 |
| Sierra Vista | North Modesto/Salida | \$ 427,485* | \$ 323,694 |
| Sierra Vista | Hughson | \$ 156,205* | \$ 118,279 |
| Center for Human Services | Oakdale/Riverbank | \$ 207,980* | \$ 157,484 |
| Total | | \$2,059,357 | \$1,559,357** |

* These amounts reflect the maximum contract value for each agency.

** The total of the Commission’s share is the maximum amount that will be spent on the FRC/DR program by the Commission. Individual contractor amounts are estimates. While actual contractor expenses paid by the Commission may vary from these estimates, total Commission expenditures will not exceed \$1,559,357 annually

After the presentation, Chairman Bauman opened the public hearing at 4:20 p.m. to obtain comments from the audience. Hearing no comments, Chairman Bauman closed the hearing at 4:21 p.m.

Commissioner Skol made a motion to:

1. Approve a \$7,515,250 recommended budget for fiscal year 2013-2014.
2. Adopt the financial projections for fiscal years 2013-2014 through 2017-2018 as the Commission’s long range financial plan.
3. Authorize staff to submit the proposed budget for inclusion in the County’s 2013-2014 budget.
4. Authorize staff to work with contractors to develop budgets for the 2013-2014 fiscal year up to the amounts specified in the budget summary.
5. Designate the following agencies in the specified geographical areas as successful proposers under the Request for Proposal (RFP) #12-68-SS:

| Agency | Area |
|---------------------------|----------------------|
| AspiraNet | Turlock |
| Center for Human Services | Westside |
| Center for Human Services | Ceres |
| Parent Resource Center | Central Modesto |
| Sierra Vista | North Modesto/Salida |
| Sierra Vista | Hughson |
| Center for Human Services | Oakdale/Riverbank |

6. Direct staff to work with the Administrative and Finance committee to implement the budget.

7. Approve the concept of a \$2,059,357 FRC/DR initiative with the Community Services Area (CSA) – with the Commission’s share of the program not to exceed \$1,559,357 in 2013-2014.
8. Approve the following contract allocation recommendations listed on the budget summary and authorize the ED to sign the contracts:

| Program /Agency | Line | Amount |
|---|---------|-----------|
| La Familia Counseling Program (El Concilio) | Line 2 | \$98,000 |
| 211 Project (United Way) | Line 3 | \$80,000 |
| The BRIDGE (Sierra Vista) | Line 11 | \$185,000 |
| Family Justice Center | Line 14 | \$111,430 |
| Court Apointed Special Advocates (CASA) | Line 15 | \$30,000 |
| <i>Kindergarten Transition</i> | | |
| Keyes | Line 16 | \$10,000 |
| Grayson | Line 17 | \$10,000 |
| Riverbank | Line 18 | \$20,000 |
| Turlock | Line 19 | \$30,000 |
| Shaken Baby Syndrome | Line 23 | \$13,000 |

9. Approve a \$2,059,357 FRC/DR initiative with CSA – with the Commission’s share of the program not to exceed \$1,559,357 in 2013-2014. Authoize the ED to sign 3-way contracts with CSA and the following agencies in the following contract amounts:

| Program /Agency | Amount |
|---|-----------|
| Ceres Partnership for Health Children (Center for Human Services) | \$243,855 |
| Hughson FRC (Sierra Vista) | \$156,205 |
| N. Modesto/Salida FRC (Sierra Vista) | \$427,485 |
| Oakdale/Riverbank FRC (Center for Human Services) | \$207,980 |
| Parent Resource Center for Central Modesto | \$524,706 |
| Turlock FRC (AspiraNet) | \$269,945 |

| | |
|---|--------------------|
| Westside FRC (Center for Human Services) | \$229,181 |
| Aggregate Maximum Commission Share | \$1,559,357 |

Moved Commissioner Skol; Seconded Commissioner Hunt. Unanimously approved.

Motion Carried: 8-0; Absent: 1 (Cooper)

Prior to the next motion, Commissioner Schlaepfer announced her recusal and left the room.

Commissioner Skol made a motion to:

1. Approve the following contract allocation recommendation of the budget summary and to authorize the ED to sign the contract:

| Program /Agency | Line | Amount |
|--|--------|-------------|
| Zero to Five Early Intervention Partnership (BHRS) | Line 1 | \$1,523,009 |

Moved Commissioner Skol; Seconded Commissioner Lee. Unanimously approved.

Motion carried: 7-0; Abstained: 1 (Schlaepfer); Absent: 1 (Cooper)

Prior to the next motion being made, Commissioner Schlaepfer returned and Commissioner Skol announced his recusal and left the room.

Commissioner Walker made a motion to:

1. Approve the following contract allocation recommendation of the budget summary and to authorize the ED to sign the contract:

| Program / Contract | Line | Amount |
|--------------------------|---------|-----------|
| Children’s Crisis Center | Line 13 | \$460,000 |

Moved Commissioner Walker; Seconded Commissioner Paredes-Walsborn. Unanimously approved.

Motion carried: 7-0; Abstained: 1 (Skol); Absent: 1 (Cooper)

Prior to the next motion being made, Commissioner Skol returned, Chair Bauman handed the gavel to Vice-Chair Hunt, announced her recusal, and left the room.

Commissioner Schlaepfer made a motion to:

1. Approve the following contract allocation recommendations of the budget summary and to authorize the ED to sign the contracts:

| Program / Contract | Line | Amount |
|---|---------|-----------|
| Healthy Start Sites (SCOE) | Line 12 | \$416,020 |
| Healthy Start Support (SCOE) | Line 24 | \$82,378 |
| First 5 California Child Signature Program (SCOE) | Line 25 | \$105,000 |

2. Deny the following unsolicited funding request from the Stanislaus County Office Education (SCOE):
 - a. \$69,00 for local match for the 12-13 CARES Plus program

- b. \$80,000 per year for 3 fiscal years (starting in 13-14) for the local match of the CARES Plus program

**Moved Commissioner Schlaepfer; Seconded Commissioner Chiesa. Unanimously approved.
Motion carried: 7-0; Abstained: 1 (Bauman); Absent: 1 (Cooper)**

Prior to the next motion being made, Chair Bauman returned and Vice-Chair Hunt returned the gavel to Chair Bauman. Commissioner Lee and Commissioner Walker announced their recusals and left the room.

Commissioner Paredes-Walsborn made a motion to:

- 1. Approve the following contract allocation recommendations of the budget summary and to authorize the ED to sign the contracts:

| Program / Contract | Line | Amount |
|---------------------------------------|---------|-------------|
| Healthy Cubs (HSA) | Line 20 | \$325,00 |
| Dental Education (HSA) | Line 21 | \$15,000 |
| Perinatal Home Visitation – HBO (HSA) | Line 22 | \$1,339,160 |

**Moved Commissioner Paredes-Walsborn; Seconded Commissioner Hunt. Unanimously approved.
Motion carried: 6-0; Abstained: 2 (Lee and Walker); Absent: 1 (Cooper)**

Commissioners Lee and Walker returned and the meeting continued.

- C. Committee Reports – **Approved on the Consent Calendar. Moved Chiesa, Seconded Skol. Unanimously approved.**
 - 1. The Commission accepted the minutes for the Administrative Committee meeting held on May 13, 2013 – including the Monthly Financial Report as of April 30, 2013.
 - 2. The Commission accepted the minutes for the Operations Committee meeting held on May 16, 2013.
 - 3. The Commission accepted the minutes for the Executive Committee meeting held on May 20, 2013.
- VII. Correspondence – Accept a letter from the Hughson Family Resource Center RE: Dissolving the HFC 501(c)3 Non-Profit Corporation and turning the programs and services over to Sierra Vista Child and Family Services **Approved on the consent calendar. Moved Chiesa, Seconded Skol. Unanimously approved.**
- VIII. Commissioner Reports – None.
- IX. Staff Reports
 - John Sims informed the Commission that administratively he would approve paying \$750 for the CARES grant
- X. Meeting adjourned at 4:29 p.m.