



Children & Families Commission
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Phone: 209.558.6218 Fax: 209.558.6225

COMMISSION MEETING AGENDA September 23, 2008

Times provided are approximate times.

- 4:00 p.m. I. Welcome & Introductions – Chair Denise Hunt
- 4:05 p.m. II. Dan Souza – Former Chair - Recognition
- 4:10 p.m. III. Public Comment Period (Limit of 5 minutes per person)
- 4:15 p.m. IV. Approval of the Consent Calendar – Agenda items marked by an Asterisk (*)
- V. Agenda Items
- * A. Approval of the Commission Meeting Minutes of August 26, 2008.
 - B. Executive Director's Office
- 4:15 p.m. 1. Public Hearing on the 2007-2008 Audit Report and Authorization for Staff to Submit the 2007-2008 Audit Report to the State First 5 Commission.
- 4:25 p.m. 2. Authorization to Enter an Agreement with Social Entrepreneurs, Inc. for Sustainability Planning Services.
- 4:35 p.m. 3. Approval of an Advancement Payment to the Children's Crisis Center.
- C. Committee Reports
- * 1. Accept the Minutes of the Operations Committee meeting of September 10, 2008.
 - * 2. Accept the Minutes of the Administrative and Finance Committee meeting of September 8, 2008.
 - a. August Contract Financial Report
 - * 3. Accept the Minutes of the Executive Committee meeting of September 12, 2008.
- D. Program Reports
- * 1. Accept the report from the CARES Project of the Child Development Training Consortium for the month of August 2008.
- VI. Correspondence – None.
- 4:45 p.m. VII. Commissioner Reports
- 4:50 p.m. VIII. Staff Reports
- 1. Legislative Update Report
 - 2. Ethics Training (AB1234) – Tuesday, September 30, 2008 (6:30 p.m. – 8:30 p.m.)
Board Chambers
- 5:00 p.m. IX. Adjourn



Stanislaus County Children and Families Commission
ACTION AGENDA SUMMARY

AGENDA DATE: September 23, 2008

COMMISSION AGENDA # V – B – 3

SUBJECT:

Approval of an Advance Payment to the Children’s Crisis Center

BACKGROUND:

Section 402 of the Policies and Procedures Manual for the Stanislaus County Children’s and Families Commission authorizes the Executive Director to issue advance payments to contractors in amounts not to exceed 2 months of the annualized value of the contract. Advance payments exceeding 2 months of the annualized value of the contract must have Commission approval.

In July of this year, the Executive Director authorized an advance payment to the Children’s Crisis Center in the amount of \$66,666.67 (which is less than 2/12ths of their annual contract of \$437,200).

A significant portion of the Children’s Crisis Center’s operating budget is made up of State childcare funding. With the delay in the adoption of the State budget, the Center’s cash flow has been seriously interrupted causing the closure of one of the Center’s five sites and reduced service levels at the remaining four sites. As of mid-September, the State owes the Children’s Crisis Center more than \$362,000. Once the State budget is adopted, it will take approximately a month before State warrants can be issued.

To address the Center’s immediate cash flow concerns, on Friday, September 19, 2008 the Children’s Crisis Center requested an additional 2 month advance of \$66,666.67. If the advance is approved by the Commission, the Center would begin “repaying” the Commission once State funds are received. The advanced funds would be treated as a credit and approved invoices would be applied to the credit until the amount is fully “repaid” to the Commission.

RECOMMENDATIONS:

1. Approve an advance payment to the Children’s Crisis Center in the amount of \$66,666.67 (for a total of \$133,333.34 in fiscal year 2008-2009).
2. Once the Children’s Crisis Center receives delinquent State funds, offset the advance approved by this action by applying invoices against the advance.

FISCAL IMPACT:

Approval of this agenda item will have a minor impact on Commission resources. Advancing this amount will cause a very slight decrease in Commission interest earnings.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____
and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____
Erica M. Inacio – Administration